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Inspectors of Elections

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Election Timeline For: Villa Bahia Homeowners Association

Election Date: 2/6/2025

11/1/2024

Notice of Nomination Procedures and Deadline Mailing Date

Last day to mail Notice of Nomination Procedures and Deadline by general notice or, preferably, individual notice. Include nomination procedures (including how to submit nominations per the election rules), nomination deadline, and candidate and director qualifications.

12/1/2024

Nomination Deadline

Last day/time to submit nominations. Allow nominations actually received, and/or if provided for in the election rules, postmarked by the deadline.

12/1/2024

IDR Notice Date

Give ten days' individual notice to any non-qualifying candidate that they are not qualified to serve on the board, stating the reason and offering an opportunity to participation in IDR on a business day of their choosing between 10 and 15 calendar days after the notice.

12/7/2024

IDR Completion Date and Preparation of Lists

Last day to complete IDR for any non-qualifying candidates. After close of the nomination period, receipt of all nominations, and completion of any non-qualifying candidate IDR (or the passing of that deadline), and before mailing pre-ballot notice, prepare the candidate registration list and the voter list to be ready for any verification requests.

12/2/2024

Pre-Ballot Notice Date

Last day to send pre-ballot notice by general notice, including (1) date, time and physical address to mail or hand-deliver ballots to inspector(s); (2) date, time and location of ballot-counting meeting; and (3) the voter list correction deadline. While posting is permitted, members who requested individual notice are entitled to mailing and mailing to all members is recommended. This date also begins the period during which members may verify the accuracy of their own information in the voter list. Before mailing/posting pre-ballot notice, prepare the voter list to be ready for any verification requests

1/2/2025

Voter List and Candidate Registration List Correction Deadline

Last day for members to report errors or omissions in the voter list or candidate registration list to the inspector(s) of election. Any errors or omissions must be changed or corrected within two (2) business days of being reported. Members are allowed to verify their own information only on either list. Do not provide a copy of the voter list or candidate registration list to any owner during the election process. They may be subject to disclosure after the election as part of a records request.

1/2/2025 to 1/7/2025

Ballot and Election Rule Mailing Date and Finalize Voter List

Earliest and latest dates to mail or otherwise deliver ballots to the members. Also last date to deliver election rules to the members by either individual delivery (mail) or posting them to the Association's internet website address identified on the ballot. Also finalize and retain the voter list (containing all owners of record as of the date the ballots were mailed or otherwise delivered).

2/6/2025

Voting Deadline and Ballot-Counting Meeting

Ballot-counting meeting can be scheduled after voting deadline if permitted in election rules. Conduct Annual Meeting or other ballot-counting meeting according to bylaws and election rules.

2/21/2025

Election Results Deadline

Last day to provide general notice (mail or posting) of the tabulated election results (setting forth the number of votes for each director).